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Standard Operating Procedure For Anti-Ragging Committee

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DEFINITION OF RAGGING

“Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student”.

WHAT CONSTITUTES RAGGING?

1. Any conduct by words spoken or written or an act which has the effect of teasing, threading or handling with rudeness to a fresher or any other student.
2. Financial extortion or act of forceful expenditure.
3. Physical abuses.
4. . Rowdy/undisciplined activities, which cause or are likely to cause annoyance, hardship, physical/psychological harm or fear or apprehension in any student.
5. Forcing a student to do an act, which generates sense of shame, torment or embarrassment affecting his/her physique or psyche?
6. Any act which prevents/disturbs/disrupts regular academic activities assignment to a student.
7. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively participating in the discomfiture to fresher or any other student.
8. Any act affecting mental health and self-confidence of student with or without any intent to derive a sadistic pleasure showing off power, authority or superiority.

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OBJECTIVES

1. To Curb the Menace of Ragging in Gharda Institute of Technology.
2. Anti-Ragging Policy-Ragging is strictly banned in the premises of Gharda Institute of Technology. If anybody found indulging in such activities, strict action will be taken irrespective of the extent.
3. To prevent ragging in the College and also take proper action against those whose are indulging into it.
4. To root out ragging in all its forms from the institution by prohibiting it by law and preventing its occurrence by following the provisions of the Regulations of Supreme Court and UGC.
5. Spell out suitable punishments to those found guilty.
6. To implement the guideline received time to time from AICTE, UOM, DTE AND State Government.

CONSTITUTION OF ANTI-RAGGING COMMITTEE

An anti-ragging committee will be constituted by the head of the institute comprising:

- a) Chairman (Head of Institute)
- b) Co-chairman (Senior Faculty)
- c) Members (Faculty member, Fro NGO, Civil, Parent, Police, Student from Fresher's category, Student from senior faculty).

CONSTITUTION OF ANTI-RAGGING SQUAD


An anti-ragging Squad constituted by the head of the institute comprising:

Two Separate Teams for Hostels (Boys and Girls) and College Campus, Outside area.

Each Team Contains Faculty members (Male and Female)

Functions of the Anti-Ragging Committee


1. To monitor an undertaking in the prescribed format from the candidate concerned on anti- ragging at the time of admission.

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2. To address the students and parents by the head of the institutions regarding anti-ragging awareness.
3. To send the bimonthly report to Mumbai University.
4. To arrange to send letters to parents, guardians of the students at the end of the academic year for creation of awareness.
5. To form monitoring cells (Anti-ragging squad's faculties for surprise raids).
6. To suggest measures to tighten the security.

ROLE AND RESPONSIBILITIES OF MEMBERS AS MENTIONED ABOVE


1. The faculty members can take the help of the member students as and when required and can also involve them in different activities relating to Anti-Ragging Committee.
2. To keep an alert eye to avoid any of ragging incidence.
3. To walk around the campus to ensure that there is no such activity taking place.
4. To keep reminding students about the severe actions which could be taken against them if they are found involved or indulged in ragging.
5. To make students aware of their respective Institution about the rules and regulations of Anti-Ragging.
6. To informing students about the affidavit and encourage students to fill and submit it in time.
7. Taking ownership in making the environment of the campus absolutely free from Ragging.
8. Identify and keep in close observation of the sensitive places of the institute where such incidents can take place.
9. For each ragging incident, the member person is supposed to prepare and submit a complete report including their remarks about the incident for further action to the Head of Anti-Ragging Committee.
10. If any such incident is reported to member or member himself/herself comes across such incidents, he/she has to immediately try to get connected telephonically/face to face to the group of students found/reported to indulge in ragging.

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11. The member person will immediately investigate about such incident and will take in written from the doer and the culprit.
12. The member person will also try to collect the information Oral and Written from the witnesses and will put remarks of the witness in the report.
13. Simultaneously, the member person will immediately bring to the notice of Head of Anti-Ragging Committee about such happening as first information and later on will submit an exhaustive report to the Heads for further process and action.
14. Since the gravity of the incident will be decided by the report which will get reflected into the decision of the degree of punishment for the defaulter, it is expected from the each member person that they make/develop the report with utmost sincerity and care.
15. Each such report submitted to the Head of Anti-Ragging Committee will be further investigated by their own resources in order to reach to a right judgment & appropriate decision.
16. The member faculty of each stream of Anti- Ragging Committee will be in close touch with the heads regarding the report they have submitted to the Head. His/her responsibility will not be over just by submitting the report; rather they may also be expected to be a part of decision. Thus, they are supposed to be in touch with the Head till the final verdict upon the case submitted has come out.
17. Each nominated member of the committee is expected to abide by the SOP.

PROCEDURE TO BE FOLLOWED IN CASE OF INCIDENCE OF RAGGING


1. A Formal complaint will be filed with the Anti-ragging committee/Chairman/ member/ members of anti-ragging squads.
2. Authenticity of the case will be examined by the members deputed by the chairman.
3. Initiation of the enquiry process by the members deputed by the chairman.
4. After a formal enquiry, the report will be forwarded to the Head of the Institution.
5. The enquiry process should be completed within seven days from the incident reporting.
6. Appropriate penalty actions will be recommended to the Head of the Institution as per law.

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ACTION TO BE TAKEN BY THE HEAD OF THE INSTITUTION

On receipt of the recommendations of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i. Abetment to ragging;
- ii. Criminal conspiracy to ragging;
- iii. Unlawful assembly and rioting while ragging;
- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement;
- ix. Use of criminal force;
- x. Assault as well sexual or unnatural offences;
- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;
- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above mentioned offences against the victims;
- xvi. Threat to commit any or all of the above mentioned offences against the victims;
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

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Applicable Laws/ Rules/ Regulation

- UGC Regulation 2009 and Amendments
- Maharashtra Prevention of Regulation Act 1994

Applicable Circulars:

- Circular from DTE
- Circular from AICTE
- Circular from University of Mumbai

FUNCTIONING CHART OF ANTIRAGGING CELL

